



# **ABINGDON-ON-THAMES TOWN COUNCIL**

## **Council Summons & Agenda**

Wednesday 29 January 2014  
At 7pm in the Council Chamber, The  
Guildhall,  
Abingdon-on-Thames.

(Members are reminded to please attend for robing at 6.45pm and to sign the attendance register before leaving the meeting).

22 January 2013

All Members of the Council

Dear Sir/Madam

Your attendance is requested at a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Council Chamber, Guildhall, Abbey Close, Abingdon-on-Thames on Wednesday 29 January 2014 at 7pm for the transaction of the business stated below.

Yours faithfully

Nigel Warner  
Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

2 Public Participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor, Chairman of Finance and General Purposes Committee and Chairman of the Planning and Highways Committee or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)), must be given to the Town Clerk by 5.15 pm on Monday 27 January 2014.

4 Apologies

To receive apologies for absence.

5 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

6 Minutes

To adopt and sign as a correct record the minutes of the Council of Abingdon-on-Thames held on 25 September 2013 and the Special Meetings held on 4 November 2013 and 11 November 2013 (pages 4-17).

7 Mayor of Abingdon-on-Thames

(a) Mayor's Engagements – this will be presented to the next meeting of Town Council on 19 March 2014.

(b) To receive the Mayor's announcements.

8 Questions under Standing Order 10

9 Finance and General Purposes Committee

To receive and consider the minutes of the Finance and General Purposes Committee held on 11 November 2013, 3 December 2013 and 14 January 20, and to approve any recommendations therein (pages 18-33).

10 County Hall Museum Management Committee

To receive and consider the minutes of the meeting of the County Hall Museum Management Committee held on 19 November 2013, and to approve any recommendations therein (pages 34-38).

11 Amenities and Recreation Committee

To receive and consider the minutes of the meeting of the Amenities and Recreation Committee held on 20 November 2013, and to approve any recommendations therein (pages 39-47).

12 Planning and Highways Committee

To receive and consider the minutes of the Planning and Highways Committee meetings held on 30 September 2013, 21 October 2013, 11 November 2013, 2 December 2013, 16 December 2013 and 13 January 2014, and to approve any recommendations therein (pages 48-72).

13 Guildhall Committee

To receive and consider the minutes of the Guildhall Committee meetings held on , 23 October 2013 (attached) and 19 December 2013 (to follow), and to approve any recommendations therein (pages 73-85).

14 Community Governance Review

To agree any Town Council submission to the District Council in relation to the above. Report of the Town Clerk to follow.

For further details on the review see <http://www.whitehorsedc.gov.uk/services-and-advice/local-democracy/town-and-parish-councils/local-government-and-public-involvement>.

15 Exclusion of the Public, Including the Press

The Mayor will move:

*"That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below."*

SECTION II (Excluding the public and the press)

16 Confidential appendix to the minutes of the Town Council

To adopt and sign the confidential appendix to the minutes of the Town Council held on 25 September 2013 (page 86) .

17 Confidential appendix to the minutes of the Finance and General Purposes Committee

To receive and consider the confidential appendix to the minutes of the Finance and General Purposes Committee held on 3 December 2013 and 14 January 2014, and to approve any recommendations therein (pages 87-91).

18 Confidential appendix to the minutes of the County Hall Museum Management Committee

To receive and consider the confidential appendix to the minutes of the County Hall Museum Management Committee held on 19 November 2013, and to approve any recommendations therein (pages 92-93 ).

19 Confidential appendix to the minutes of the Guildhall Committee

To receive and consider the confidential appendix to the minutes of the Guildhall Committee held on 23 October 2013 (attached) and 19 December 2013 (to follow), and to approve any recommendations therein (page 94)

20 Staffing Review

Town Clerk to report and update Members on this matter.